



## REPORT OF ADOPTION

### PART 1 - ADOPTEE'S INFORMATION

The information in this section must be given as it was *before* the adoption, if known. Without this information it may be impossible to locate and amend the adoptee's birth record.

Adoptee	Adoptee's First Name	Adoptee's Middle Name	Adoptee's Last Name	
	Adoptee's Date of Birth	Adoptee's Place of Birth (City or Hospital)	Adoptee's State of Birth	Adoptee's Sex
Birth Parents	Birth Parent 1's First Name	Birth Parent 1's Middle Name	Birth Parent 1's Last - Maiden Name	
	Birth Parent 2's First Name	Birth Parent 2's Middle Name	Birth Parent 2's Last - Maiden Name	

### PART 2 - ADOPTIVE PARENTS' INFORMATION

Adopting parents must furnish the following information on themselves. The information will be used to prepare a new birth certificate. **DO NOT USE INITIALS.**

PARENT (1) INFORMATION				
Check the Appropriate Box: <input type="checkbox"/> Adoptive Parent or <input type="checkbox"/> Biological Parent				
First Name	Middle Name	Last Name	Last Name - Prior to First Marriage	
Date of Birth	Place of Birth (State or Country)	Current Occupation (type of work - not employer)	Social Security Number	
Residence at the Time of Adoptee's Birth	Street Address		City or Town	
	State	County	ZIP Code	Inside City Limits? <input type="checkbox"/> Yes or <input type="checkbox"/> No
Current Mailing Address (Street, City, State & ZIP)			Telephone Number	
PARENT (2) INFORMATION				
Check the Appropriate Box: <input type="checkbox"/> Adoptive Parent or <input type="checkbox"/> Biological Parent				
First Name	Middle Name	Last Name	Last Name - Prior to First Marriage	
Date of Birth	Place of Birth (State or Country)	Current Occupation (type of work - not employer)	Social Security Number	
SIGNATURE OF PARENT VERIFYING INFORMATION IN PART 2 IS CORRECT				
First Name (print)	Last Name (print)	Signature of Parent Verifying Information		
ATTORNEY OF RECORD INFORMATION				
First Name	Last Name	Phone Number	Mailing Address (Street, City, State & ZIP)	

### PART 3 - COURT CLERK'S CERTIFICATION (REQUIRED):

The clerk of the court requires all available information in Parts 1 and 2 above, before completing and certifying Part 3.

I hereby certify that the child identified above was adopted by the above-named parent(s) on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
and is now to bear the name of \_\_\_\_\_ (First, Middle & Last - Do Not Use Initials)

as set forth in the decree of adoption made on that day in case number \_\_\_\_\_ in \_\_\_\_\_ County in the State of \_\_\_\_\_.

Signature and Seal of County Clerk \_\_\_\_\_

Date Signed \_\_\_\_\_

### PART 4 - MAILING COMPLETED NEW BIRTH CERTIFICATES:

**When completed, the new birth certificate will be mailed to the following person and address.**

Addressee's First Name			Addressee's Last Name		Email Address
Addressee's Mailing Address or P.O. Box			City	State	Telephone Number ZIP



